

Qualified Tax Preparer (QTP) Certificate Program

COMPREHENSIVE TAX COURSE FOR BEGINNERS – 2023 Edition

myTaxAcademy Comprehensive Tax Course is a thorough, A to Z guide, providing students with the tools and skills they need to prepare individual tax returns.

No prior tax or accounting knowledge is necessary, as this course will teach students how to prepare a tax return from start to finish.

This course is continuously updated with the latest IRS guidance and legislative changes to keep you informed of the latest tax laws.

Some of the major topics covered in this course include:

- Filing Requirements – Who must file a tax return and which form must be used?
- Types of Income – How are different types of income taxed?
- Deductions and Credits – What tax benefits are available to maximize the client's savings?
- Responsibilities of Tax Professionals – What duties and responsibilities does a tax preparer owe to his or her clients?

After completing this course, students will have the necessary skill sets and confidence to prepare individual tax returns.

DESCRIPTION

This year's edition has been completely revised and contains pointers you will appreciate as useful, practical advice to be applied in your daily work.

Our materials now concentrate on the advancement of careers and profitability. Relevant updates will also be regularly provided so that you remain informed on your craft. Upon completion of this course, you will have the knowledge to start making money as a tax preparer.

Course Includes:

- 4 Modules comprised of 4 chapters each.
- Reading and reference materials
- **NEW! 35 Lecture videos** to help reinforce concepts.

- Learning Activities
- Real world examples and applications
- Practical pointers for your own use
- Quizzes & Tests
- myTaxAcademy ITS Support by Email
- Automatic online grading with feedback
- California Edition is a CTEC approved qualifying course (includes 4 supplemental state modules, 5 chapters each)
- PDF downloads for reading materials.
- Hard copy books may be purchased at checkout

BONUS Material:

- FREE Tax Law Updates as they become available
- FREE AFTR Course available when IRS releases access – [Learn more](#) about AFTR and the voluntary IRS Annual Filing Season Program (AFSP)

This course is **not** a webinar. For more details on course content, view [Learning Objectives by Chapter for Standard Comprehensive](#) or for the [California State Supplement for Comprehensive](#).

Upon purchase, you will receive login credentials and may start your course right away. You can work at your own pace and access the course content at any time.

You will have 6 months from your purchase date to complete the course, though many students finish much earlier. A course extension may be purchased from our online store, if needed.

Upon successful completion of this course, you will be qualified to:

- Prepare most individual tax returns, including Schedules C, D, and E;
- Perform a thorough interview with a taxpayer
- Determine a taxpayer's filing status and eligibility for exemptions
- Accurately report income and deductions for a taxpayer
- Determine a taxpayer's eligibility for credits and deductions
- Compute depreciation for assets and eligibility for Section 179
- Accurately calculate a taxpayer's refund or balance due
- Advise a taxpayer in tax planning strategies
- (CA Edition) Register with CTEC as a tax preparer, provided you obtain a PTIN and tax preparer bond. Learn more about [CTEC requirements here](#).

myTaxAcademy will report all credit hours and completed certificates to the IRS and/or CTEC (for California preparers). Students will also earn a Certificate of Completion after each module is successfully completed.